

# Larkey Private Swim Club

Marcia Eaton, Membership Chairperson 925-256-4490

**Return form to: 16 Sheila Court, Pleasant Hill, CA 94523**

## CLOSE OF SALE

Key #: \_\_\_\_\_

Selling Party: *please print* \_\_\_\_\_

Date of Sale: \_\_\_\_\_

I \_\_\_\_\_ am confirming the sale of my Larkey membership Key

# \_\_\_\_\_ <sup>*seller*</sup> to \_\_\_\_\_ <sub>*buyer*</sub>

\_\_\_\_\_  
*buyer's address*

\_\_\_\_\_  
*buyer's phone*

\_\_\_\_\_  
*buyer's email address*

Our club is a cooperative and every member unit is required to do their portion of gatekeeping and maintenance. I have provided the buyer the following info: (**buyer initial boxes**)

- The cost of the annual dues (separate/different from the lifetime membership cost).
- The obligation of 4 hours of maintenance (penalty for no-show is \$150 or you can pay \$100 and another member will do your work).
- The obligation of gatekeeping – Up to five sessions of 2 hours each (penalty for no-show is \$75/shift or you can request a paid gatekeeper for \$30 per shift or trade your date/time slot with another member).
- Gatekeeping schedule is being determined; membership coordinator can provide available slots.
- Collect \$75.00 transfer fee from buyer (payable to Larkey Private Swim Club). **Welcome packet and contract will be sent to buyer after the membership coordinator receives the check and this document.**

I have received all of the above mentioned information and have given the seller the \$75.00 transfer fee to complete the transfer of seller's membership. I understand the Welcome Packet and Contract will be sent to me after the transfer fee and this document is returned to the membership coordinator. I am officially a member after the contract and other necessary paperwork from me is received by the coordinator.

\_\_\_\_\_  
*Buyer*

\_\_\_\_\_  
*date*

When this document and transfer fee are received by the membership coordinator, the transaction is complete and I hereby am released from my Larkey membership obligations.

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*Seller*

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*date*